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Samagra Shiksha



DISTRICT PROJECT OFFICE
SAMAGRA SHIKSHA, KORAPUT, ODISHA, PIN-764020
E-mail: dpckoraputssa.opepa@nic.in

Letter No. 709 /2025

XII-PLG-12/25

Date. 13/03/2025

**SHORT TENDER CALL NOTICE FOR PRINTING & SUPPLY OF PM SHRI LOGO BADGE FOR
TEACHERS AND STUDENTS OF PM-SHRI SCHOOLS (2024-25)**

Sealed Tenders are invited in prescribed format from reputed firms / individuals having valid GST Registration No and valid PAN for printing and supply of PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools for the year 2024-25. The Quotation papers containing detailed specification with terms and conditions can only be downloaded from the district website i.e. <https://koraput.odisha.gov.in> and OPEPA website <https://osepa.odisha.gov.in>. The Firms/ Bidders are to submit their Bid documents in the prescribed format in the envelope duly superscribed "*Tender for Printing and Supply of PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools (2024-25)*" and must be sent to the District Project Coordinator, Samagra Shiksha, Koraput through Regd. Post / Speed Post/Courier on or before 25/03/2025 by 5:30 PM (No tender paper will be received by hand). Any tender received after the stipulated date & time shall not be entertained and the authority will not be held responsible for the postal delay, if any, in the delivery of the documents or non-receipt of the same. The Bid documents will be opened on 26/03/2025 at 11:00 AM in the Office chamber of the District Project Coordinator, Samagra Shiksha, Koraput in presence of the members of District Purchase Committee, Bidders or their authorized Agents / Representatives, if they desire, for finalisation of bid. The authority reserves every right to accept/reject/ cancel in full/part, this tender without assigning any reasons thereof.


Collector-cum-Chairman,
Samagra Shiksha, Koraput

DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, KORAPUT



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Samagra Shiksha

Terms and Conditions for Printing & Supply of PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools (2024-25)

1. Tender Papers must be submitted in sealed, covered and addressed to the District Project Coordinator, Samagra Shiksha, Koraput, Near Collectorate Campus, Shiksha Sadan, Koraput-764020 by Speed Post/Registered Post/Courier only for printing and supply of PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools. The sealed envelopes containing the quotation should be superscribed with "*Sealed Quotation for printing and supply of PM SHRI Logo Badge for Teachers and Student under PM SHRI Scheme*".
2. Tender papers will be received from 13 /03/2025 to 25 /03/2025 (Up to 50:30 PM) during office hours (except holidays) and will be opened on dated 26 /03/2025 at 11.00 AM in the presence of the District Purchase Committee members and the bidders or their authorized representatives,
3. Specification of PM SHRI Logo Badge to be supplied: The specification of PM SHRI Logo Badge is as follows.

PM SHRI Logo Badge Sample

: PM SHRI Logo Badge approved design enclosed as Annexure-A

Size

: 2 inch diameter, in round

A sample of PM SHRI Logo Badge for which the quotation is submitted needs to be enclosed along with the quotation for physical verification by the members of purchase committee at the time of opening the quotation. The quotation will be rejected if submitted without sample.

4. Bank Draft / Demand Draft of Rs. 1,000/- (Rupees One Thousand) only (Non Refundable) is to be submitted by the bidder drawn at any nationalised Bank in favour of District Project Coordinator, Samagra Shiksha, Koraput towards cost of tender paper.
5. Earnest Money Deposit: EMD of Rs. 10,000/- (Rupees Ten Thousand) only is to be submitted by the bidder in shape of Bank Draft / Demand Draft drawn at any nationalised Bank in favour of District Project Coordinator, Samagra Shiksha, Koraput (Refundable). No exemption certificate will be accepted.
6. Performance Security: The successful bidder shall have to submit the security deposit of Rs. 20,000/- (Twenty Thousand) only of the bid value in shape of Bank Draft / Demand Draft drawn at any nationalized bank in favour of District Project Coordinator, Samagra Shiksha, Koraput payable at Koraput at the time of executing agreement with the undersigned. The same will be refunded without interest after completion of contract in all respect. No exemption certificate will be accepted.
7. PM SHRI Logo Badge as per actual requirement for each PM SHRI School needs to be supplied at school point. The proper acknowledgement from school in support of receipt needs to be submitted along with the bill for payment to undersigned.

8. The cost of PM SHRI Logo Badge must be inclusive of all transportation cost to be supplied at school point. No extra cost to be entailed.
9. As per present requirement status around 9500 PM SHRI Logo Badge needs to be supplied to 18 numbers of PM SHRI Schools located in different block of the district. The actual requirement may be increase and decrease as per actual requirement at the time giving the order for supply.

10. Others terms and conditions-

- i. Both EMD & Security deposit are refundable after successful delivery of printing materials. In case of any deviation in terms and conditions, the same will be forfeited.
- ii. The successful bidder has to execute an agreement with the undersigned in non-judicial stamp paper for printing and supply of Pamphlets failing which the EMD amount will be forfeited.
- iii. No separate transportation cost to be allowed.
- iv. No Exemption Certificate in respect of EMD and Security Deposit will be accepted.
- v. The bidder must submit the rate in prescribed format enclosed as Annexure-B
- vi. TDS will be charged as per the Income Tax rule.
- vii. The bidder has to submit the copy of GST registration certificate, PAN and latest acknowledgement of income tax returns for the year 2022-23 & 2023-24. Besides the above document, the tender paper submitted without EMD shall not be entertained.
- viii. Conditional tender is not acceptable and will be outrightly rejected.
- ix. Payment will be made in favour of the firm at District point after submission of proof of delivery and after observing formalities of the Tender Call Notice.
- x. Printing and supply of PM SHRI Logo Badge must be completed within 10 days of issue of order failing which the EMD and Security Money will be forfeited and necessary steps for penalty under rules will be initiated along with legal action.
- xi. The Collector-cum-Chairman, Samagra Shiksha, Koraput reserves every right to accept/reject/cancel in full/part of any tender without assigning any reason thereof.



Collector-cum-Chairman
Samagra Shiksha, Koraput
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Samagra Shiksha, Koraput

Annexure-A

PROPOSED PM SHRI STATE LOGO



Annexure-B**(Bidder to submit in his letter Head of Firm)**

Particulars	Rate Quoted in Rs.	Rate Quoted in words	Remarks (if there any)
Size:-2 inch Diameter, In round			

Place:

Date:

BIDDER'S OFFICIAL SIGNATORY
 Name & Designation with Rubber
 Stamp/Official Seal of the Firm